

USAG Rheinland-Pfalz Family and MWR Outdoor Recreation
Community Family and Morale, Welfare and Recreation

PAYMENT AGREEMENT

This Agreement, (hereafter referred to as the "Agreement") is made and entered into by and between the USAG Rheinland-Pfalz Outdoor Recreation Division, a section of Community Family and Morale, Welfare and Recreation Fund (hereafter referred to as Outdoor Recreation) and _____ (hereafter referred to as "Customer").

Outdoor Recreation agrees to accept payments for _____ spaces on _____ (hereafter referred to as "The Trip" from Customer. Total price of The Trip is \$_____.

In exchange for the privilege of making payments on the trip, Customer agrees to make a non-refundable deposit in the amount of \$_____ (_____% of total trip price). Customer agrees that this deposit shall be forfeited in the event of a customer initiated cancellation for any reason. In the event of real-world or military necessity, Outdoor Recreation reserves the right to consider granting the customer a partial refund of their deposit, after all 3rd party cancellation fees are paid.

3rd Party Cancellation Fees: Certain fees are charged by 3rd parties in the event of a cancellation after the trip departure has been confirmed by Outdoor Recreation. Examples include but are not limited to name change fees assessed by airlines after ticketing has occurred and cancellation fees by hotels or other vendors. Customer agrees that these fees will be deducted from any refund issued by Outdoor Recreation regardless of the reason for customer cancellation, including military necessity or deployment.

Travel Insurance: Due to the non-refundable nature of 3rd party fees, Outdoor Recreation advises customer to purchase travel insurance from a licensed provider such as ADAC or USAA.

Payment Schedule: This agreement is entered into with a non-refundable deposit by Customer against the total price of The Trip. Customer agrees to make scheduled payments applied to the remaining balance due.

- _____% of total trip price shall be paid not later than _____
- _____% of total trip price shall be paid not later than _____
- _____% of total trip price shall be paid not later than _____

Cancellation Fees. In the event of cancellation initiated by Customer, or failure by Customer to make timely payments as scheduled, Outdoor Recreation reserves the right to pro-actively cancel Customer's reservation and assess the following cancellation fees. Cancellation of The Trip in its entirety by Outdoor Recreation shall be fully refundable.

- Customer cancellations shall result in a minimum cancellation penalty of the loss of deposit.
- Total cancellation penalties shall be calculated at the time of customer cancellation and shall include at a minimum, all 3rd party cancellation fees and standard 10% ODR cancellation fee.

Entire Agreement. This Agreement contains the entire understanding between the parties hereto relating to the subject matter contained herein and supersedes any and all prior agreements, arrangements, communications, or representations, whether oral or written. This Agreement may not be amended, altered, modified or changed except by a written addendum signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed this _____ day of _____, 20_____.

Customer Name: _____ Customer Signature: _____

Staff Name: _____ Staff Signature: _____