

OUT PROCESSING STUDENTS FROM SCHOOL

- ◆ You do NOT need orders to contact the school.
- ◆ Contact the school as soon as you know you will be PCSing or withdrawing your student from school.
- ◆ Once you get orders, stop in the Main Office to pick up required paperwork to begin out-processing.
- ◆ Notify the gaining school. If you don't know which school yet, contact your School Liaison Officer for assistance.
USAG-RP DSN: 493-4123 CIV: 0631-3406-4123
86 MSG DSN: 480-9374 CIV: 06371-47-9374
- ◆ Make an appointment with your student's counselor.

- ◆ **FOR HIGH SCHOOL STUDENTS:**

Keep in mind that if you want your student to receive full credit for their grades, it is imperative you contact the school as early as possible to see if your student qualifies for acceleration.

School Contact Numbers:

Baumholder MS/HS	DSN: 485-7590/7591	CIV: 06783-5725
Kaiserslautern ES	DSN: 489-7048/7075	CIV: 0631-54589
Kaiserslautern MS	DSN: 489-7430/5753	CIV: 0631-59871
Kaiserslautern HS	DSN: 489-7541/7300	CIV: 0631-54354
Landstuhl ES/MS	DSN: 488-6503/6507	CIV: 06371-926504
Ramstein ES	DSN: 480-3996/2017	CIV: 06371-598359
Ramstein IS	DSN: 480-6021/6023	CIV: 06371-47-6023
Ramstein MS	DSN: 480-7104/7105	CIV: 06371-47-7104
Ramstein HS	DSN: 480-6951/6952	CIV: 06371-47-6951
Sembach ES	DSN: 545-1100	CIV: 0611-1435451100