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Morale, Welfare, and Recreation

Hunting, Fishing, and Sport Shooting in Germany

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For the Director:

KARI K. OTTO
Chief of Staff

Official:



DWAYNE J. VIERGUTZ
Chief, Army in Europe
Document Management

Summary. This publication provides policy and procedures for hunting, fishing, and sport shooting in Germany.

Summary of Change. This revision—

- Assigns specific U.S. Forces Hunting, Fishing, and Sport Shooting responsibilities to garrison and air-force-base outdoor recreation program managers or their designated certified hunting instructors ([para 5d](#)).
- Specifies when garrison and air-force-base outdoor recreation program managers must send completed background-check applications for hunting-course and sport-shooting-course participants to the Registry of Motor Vehicles, Office of the Provost Marshal, HQ USAREUR ([para 5d\(5\)](#)).

Applicability. This publication applies to U.S. citizen military and civilian members of the U.S. Forces and their Family members who desire to take part in hunting, fishing, or sport shooting in Germany.

Records Management. Records created as a result of processes prescribed by this publication must be—

- Identified, maintained, and disposed of by Army in Europe units according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information Management System website at <https://www.arims.army.mil>.
- Maintained by USAFE/AFAFRICA units in accordance with Air Force Manual 33-363, Management of Records, and disposed of in accordance with the Air Force Records Disposition Schedule located in Air Force Records Information Management System at <https://www.my.af.mil/gcss-af61a/afrims/afrims/rims.cfm>.

Supplementation. Organizations will not supplement this publication without approval by the Recreation Program and Business Branch, Office of the Assistant Chief of Staff, G9, IMCOM-Europe.

Forms. This publication prescribes [AE Form 215-145A](#), [AE Form 215-145B](#), [AE Form 215-145C](#), [AE Form 215-145E](#), [AE Form 215-145F](#), and [AE Form 215-145G](#). AE and higher level forms are available through the Army in Europe Library & Publishing System (AEPUBS) at <http://www.eur.army.mil/aepubs/>.

Suggested Improvements. The proponent of this publication is the Office of the Assistant Chief of Staff, G9, IMCOM-Europe (mil 544-9888, civ 0611-143-544-9888). Users may suggest improvements to this publication by sending DA Form 2028 to IMCOM-Europe (IMEU-MWR-R), Unit 23103, APO AE 09136-3103.

Distribution. This publication is available in electronic media only and is posted in AEPUBS at <http://www.eur.army.mil/aepubs/>.

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Glossary

1. PURPOSE

This publication explains procedures for the U.S. Forces Hunting, Fishing, and Sport Shooting (HFSS) Program in Germany. Throughout this publication, IMCOM-Europe outdoor recreation (ODR) centers and USAFE/AFAFRICA facilities running the U.S. Forces HFSS Program will be referred to as “HFSS program offices.” This publication implements Air Force Policy Directive 34-1.

2. REFERENCES

[Appendix A](#) lists references.

3. EXPLANATION OF ABBREVIATIONS

The [glossary](#) defines abbreviations.

4. SCOPE OF AUTHORITY

a. In accordance with agreements between the U.S. Forces and the German States of Baden-Württemberg, Bayern, Hessen, and Rheinland-Pfalz (summarized in [app B](#)), this publication prescribes authorities and responsibilities for the U.S. Forces HFSS Program in Germany. The authority and legal requirements for HFSS elsewhere in Europe are based on respective host-nation laws.

b. The U.S. Forces HFSS Program Executive Agent (EA) Office, IMCOM-Europe, has overall authority for the U.S. Forces HFSS Program in Germany. The U.S. Forces HFSS Program EA Office may serve in a limited capacity as an advisor for U.S. Forces HFSS interests elsewhere in Europe where U.S. Forces are stationed. The U.S. Forces HFSS Program EA Office in Germany is located on Sembach Kaserne and may be reached by telephone at military 544-9888 or civilian 0611-143-544-9888. The following are the APO and German mailing address:

(1) APO: IMCOM-Europe (IMEU-MWR-R), Unit 23103, APO AE 09136-3103.

(2) German mail: HFSS Program Executive Agent Office, Building 151, Sembach Kaserne, 67681 Sembach Heuberg.

5. RESPONSIBILITIES

a. Only Army in Europe and USAFE/AFAFRICA commanders in the rank of O5 (or civilian-equivalent supervisors) and higher may approve applications for German hunting licenses (AE Form 215-145A) and certify the reliability of U.S. Forces personnel and their Family members who are applying for a German foreigners hunting license (AE Form 190-6H(a), AE Form 190-6H(b)).

b. United States Army garrison (USAG) and base-level nongoverning councils for HFSS programs are authorized to—

(1) Operate under the applicable garrison charter and in accordance with [AE Regulation 210-22](#) or under the applicable base commander charter and in accordance with Air Force Instruction 34-223.

(2) In coordination with the garrison Family and morale, welfare, and recreation (FMWR) director or the base force support squadron (FSS) ODR director, announce and conduct an open-forum meeting to determine local interest in supporting the U.S. Forces HFSS Program and to determine a quorum level for filling elected positions on the advisory council.

(3) Meet regularly (monthly for advisory-council meetings and quarterly for general-membership *Stammtisch* meetings) to review local HFSS interests and initiatives and generate recommendations for consideration by garrison FMWR or base FSS leaders and managers.

(4) Elect volunteer officers, including a president, vice president, secretary, marketing and public-affairs chairperson, hunting coordinator, fishing coordinator, sport-shooting and archery coordinator, and members at large.

(5) Propose council operating bylaws for garrison or base commander approval.

(6) Provide a means for local volunteers to organize and coordinate efforts to support local HFSS programs.

(7) Nominate volunteers for awards as described in [paragraph 13](#).

(8) Forward issues that cannot be resolved locally through the garrison or base commander for review by the U.S. Forces HFSS Program EA Office ([para 4b](#)).

c. The U.S. Forces HFSS Program EA Office will—

(1) Coordinate with German Federal and State officials for the following:

(a) Overall authority and capabilities of the U.S. Forces HFSS Program.

(b) U.S. Forces participation in invitational hunts that are offered by German Federal forest offices. Priority for invitational hunt spaces goes to active-duty U.S. Forces hunters.

(2) Coordinate with USAREUR and USAFE/AFAFRICA for the following:

(a) Seek and sustain recreational use of USAREUR and USAFE/AFAFRICA military ranges.

(b) Help HFSS program managers establish or sustain local agreements for recreational use of military and nonmilitary ranges.

(3) Conduct training and certification for U.S. Forces volunteer hunting instructors, fishing, instructors, and sport-shooting recreational range masters as needed, subject to the availability of funds.

(a) Hunting instructor training and certification will take place at the Bavarian State Hunting Association (*Landesjagdverband*) School in Wunsiedel, Germany.

(b) Fishing instructor training and certification will take place at the Bavarian State Fishing Institute (*Landesanstalt für Fischerei*) in Starnberg, Germany.

(c) Sport-shooting recreational range-master certification will take place at U.S. Forces facilities within their local recreational-range capability in coordination with the hosting HFSS program office.

(4) Coordinate an annual testing schedule for HFSS courses and provide the approved schedule to HFSS program offices and instructors.

(5) Ensure that customer fees collected for local courses are deposited directly into the official bank account for the hosting HFSS program office. Deposit transactions must be annotated with the codes listed in [subparagraph d\(9\)\(a\)1 thru 4](#) below.

(6) Ensure that certified personnel are available to serve as chief instructors for hunting, fishing, and sport-shooting courses at HFSS programs.

(7) Provide assistance to U.S. Forces HFSS customers.

(8) Ensure that current editions of the “U.S. Forces Guide to Freshwater Fishing in Germany,” “U.S. Forces Guide to Hunting in Germany,” and “U.S. Forces Sport Shooting Handbook” are available to U.S. Forces personnel. These publications are the primary instructional references for HFSS courses. They are available from garrison FMWR websites (for example, <http://europe.armymwr.com/europe/kaiserslautern/programs/hunting-fishing-sport-sho/>).

(9) Review and be the approval authority for requests from certified instructors to conduct hunting and fishing courses at U.S. military installations ([app C](#)).

(10) Send updates of requirements from German authorities to certified instructors to include in courses.

(11) Ensure the U.S. Forces HFSS Program is in compliance with German Federal and State law.

(12) Help chief hunting instructors request and obtain test-observer services from German State hunting authorities for overseeing local hunting-course tests at U.S. Forces installations and at German partner-organization facilities.

(13) Conduct hunting tests for HFSS programs in coordination with applicable chief hunting instructors and designated German State hunting association test observers.

(14) Conduct training and certification for sport-shooting basic knowledge and for sport-shooting recreational-range master (*Schützenmeister*).

(15) Review applications for German hunting licenses (AE Form 215-145A) for accuracy, validity, and recordkeeping ([para D-6](#)).

(16) Final review and approve AE Form 190-6L from U.S. Forces sport shooters who wish to buy, register, and possess firearms in accordance with [AE Regulation 190-6](#).

(17) Review applications for requests to hunt and forward them to applicable German forestry offices or other European hunting agencies.

d. Garrison and air-force-base outdoor recreation program managers or their designated certified hunting instructors will—

(1) Host courses for hunting, fishing, sport-shooting basic knowledge, and recreational-range master (*Schützenmeister*) certification based on facility and scheduling resources.

(2) Ensure that HFSS customers are eligible to participate in the U.S. Forces HFSS Program ([para 6](#)).

(3) Ensure that HFSS customers are members in good standing with the U.S. Forces HFSS Program.

(4) Require hunting-course participants to complete AE Form 190-6D, Part A, before participating in a hunting course or a sport-shooting course.

(5) No later than after the third instructional session is completed, send completed background-check applications for all hunting-course and sport-shooting-course participants by PKI-encrypted e-mail to the Registry of Motor Vehicles, Office of the Provost Marshal, HQ USAREUR, with a courtesy copy to the U.S. Forces HFSS Program EA Office.

(6) Coordinate U.S. Forces participation in invitational hunts that are offered by local German county-level and state-level forest offices. Priority for invitational hunt spaces goes to active-duty U.S. Forces hunters.

(7) Provide services to members of the U.S. Forces HFSS Program as described in [paragraph 7g](#).

(8) Review, approve, and forward to the U.S. Forces HFSS Program EA Office copies of AE Form 190-6L from U.S. Forces sport shooters who wish to buy, register, and possess firearms in accordance with [AE Regulation 190-6](#).

(9) Collect fees for memberships and local HFSS courses and deposit the fees directly into the official HFSS program office bank account. Deposit transactions must include the applicable account code as follows:

(a) Codes for IMCOM-Europe Garrison ODR Centers.

1. Hunting: JE-59-GLAC 530.

2. Fishing: JE-5C-GLAC 529.
3. Use of shooting range: JE-55-GLAC 501.
4. Membership fees: JE-G1-GLAC 509.

(b) Codes for USAFE/AFAFRICA Facilities. USAFE/AFAFRICA HFSS programs will use accounting codes and mechanisms provided by their local FSS nonappropriated-fund (NAF) financial management office to record revenue.

(10) Coordinate with certified hunting instructors, fishing instructors, and sport-shooting recreational-range masters to ensure availability of instructional and certification programs.

(11) Comply with the policy and follow the guidance in paragraphs 8 and 10 for hunting and fishing courses and examinations.

e. U.S. Forces chief hunting instructors—

(1) Must be graduates of the Hunting Instructor Training Course (c(3)(a) above). U.S. Forces chief hunting instructors must teach or serve as assistant instructors in at least one hunting course each year to maintain their certification.

(2) Will request (by e-mail) permission from the U.S. Forces HFSS Program EA Office to conduct a hunting course at least 2 months before the proposed start date of the course. [Figure C-1](#) provides a sample request.

(3) Will ensure that the number of enrolled students is at least 8 and not more than 20.

(4) Will coordinate the availability and recreational use of military or certified civilian shooting-range facilities for all required training and testing during each hunting course.

(5) Support the U.S. Forces HFSS Program with the development and mentoring of assistant instructors by recruiting volunteers and providing opportunities for them to teach specific topics in the course schedule of mandatory topics ([fig C-2](#)).

(6) Maintain a daily sign-in roster for all instructional sessions for the hunting course and submit the roster to the hosting HFSS program office on the day of the examination.

(7) Coordinate with the U.S. Forces HFSS Program EA Office and the responsible state hunting association to arrange for official test-observer services for hunting tests.

(8) If desired by a majority of course participants, coordinate with the hosting HFSS office, U.S. Forces HFSS Program EA Office, and local hunting organizations to conduct hunter graduation ceremonies.

(9) May serve as Hunting Program Coordinator for their garrison, airbase, or military community.

f. U.S. Forces chief fishing instructors—

(1) Must be graduates of the Fishing Instructor Training Course ([c\(3\)\(b\) above](#)). Chief instructors must lead or serve as assistant instructors in at least one local fishing course each year to maintain their certification.

(2) Will request (by e-mail) permission from the U.S. Forces HFSS Program EA Office to conduct a fishing course at least 2 months before the proposed start date of the course. [Figure C-3](#) provides a sample request.

(3) Will ensure that the number of enrolled students is at least 8 and not more than 20.

(4) Will maintain a daily sign-in roster for all instructional sessions for the fishing course and submit the sign-in roster to the hosting HFSS program office on the day of the examination.

(5) Will provide a list of fishing-course graduates to the HFSS Program EA Office within 2 weeks after completing all fishing-course instruction and examinations.

g. U.S. Forces personnel who intend to—

(1) Hunt, fish, or participate in sport-shooting training or competition events in Germany will follow the guidelines in this publication.

(2) Qualify for a German hunting license or weapons possession card or participate in events that are organized or sponsored by the U.S. Forces HFSS Program must be members of the U.S. Forces HFSS Program in Germany.

(3) Take local hunting, fishing, or sport-shooting courses or participate in U.S. Forces HFSS Program activities must be members of the U.S. Forces HFSS Program.

(4) Cancel their participation in an invitational U.S. Forces HFSS Program activity or event (for example, booked hunts in coordination with a German forest office) will immediately notify the responsible HFSS program representative of the cancellation.

6. ELIGIBILITY FOR MEMBERSHIP IN THE U.S. FORCES HUNTING, FISHING, AND SPORT SHOOTING PROGRAM AND INSTALLATION ACCESS FOR GUESTS PARTICIPATING IN U.S. FORCES HUNTING, FISHING, AND SPORT SHOOTING PROGRAM ACTIVITIES

a. For access to training and certification programs, membership of the U.S. Forces HFSS Program is available to U.S. Forces personnel who are U.S. citizens. U.S. Forces personnel include active duty military, family members who meet program specific age requirements, and civilian personnel that are employed full-time, part-time, or on a flex schedule by the U.S. Forces or NATO, or an agency within the Federal Republic of Germany.

b. Access to other U.S. Forces HFSS Program activities, such as recreational-range training and competitions, is open to all members as in [a above](#) and for bona-fide guests as prescribed in [AE Regulation 190-16](#) and IMCOM-Europe Policy for Guest Control at IMCOM-Europe FMWR facilities in Germany.

7. THE U.S. FORCES HUNTING, FISHING, AND SPORT SHOOTING PROGRAM

a. Authority. The U.S. Forces HFSS Program in Germany operates as a NAF instrumentality revenue-generating activity according to German Weapons Law and policy published in AR 215-1.

b. Purpose. The U.S. Forces HFSS Program provides a means for members of the U.S. Forces to comply with German laws on hunting, fishing, and firearms possession. Member benefits include access to training and certification for hunting, fishing, and sport shooting in Germany; administrative support for issuing and renewing licenses; administrative support for processing applications for sport-shooters' weapons possession cards; and access to FMWR-sponsored hunts, fishing events, and sport-shooting events.

c. Membership Requirement. To be fully eligible to receive HFSS services as described in [subparagraph g](#) below, eligible personnel ([para 6](#)) must be valid U.S. Forces HFSS Program membership-card holders.

d. Membership Fees. Categories and fees for membership in the U.S. Forces HFSS Program are as follows:

- (1) \$15 for a 1-year membership.
- (2) \$30 for a 3-year membership.
- (3) \$45 for a 5-year membership.
- (4) \$99 for a lifetime membership.

NOTE: To receive or renew a hunting license for 3 years, applicants may select the 3-year membership or lifetime membership. To receive or renew a fishing license for 5 years, applicants may select the 5-year membership or lifetime membership.

e. Membership Card. AE Form 215-145F ([fig 1](#)) will be issued to or renewed for eligible members after payment of the appropriate fees ([d above](#)). Membership cards issued at one HFSS program office will be valid and recognized at all HFSS program offices. Membership may be renewed at any facility.

HUNTING FISHING & SHOOTING FORCE
U.S. Forces Member
europe.army.mil

Name: John Doe

Community name: USAG Wiesbaden

<u>29 Feb 12</u> Member since	<u>Lifetime</u> Expiration date	<u>WI-00000</u> Member number
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AE FORM 215-145F, MAR 14 Previous editions may not be issued.

Figure 1. Sample AE Form 215-145F

f. Member Since Date and Member Number. The *Member since* and *Member number* fields on AE Form 215-145F must be completed as follows:

(1) When a membership is renewed, the *Member since* date and the *Member number* on the previous card will be entered on the new card. If the membership is renewed at a different location than where the previous membership was obtained, the *Member since* date will be copied, but the *Member number* will be changed to show the new location.

(2) Membership numbers consist of the code for the garrison or base listed in [table 1](#) and a sequential number starting with 00001 (for example, *AN-00001* would be member number one in Ansbach; *RAB-00002* would be member number two in Ramstein).

Table 1 Location Codes	
Unit	Code
USAG Ansbach	AN
USAG Bavaria	GR
USAG Rheinland-Pfalz	KL
USAG Stuttgart	ST
USAG Wiesbaden	WI
52d FSS Spangdahlem	SAB
86th FSS Ramstein	RAB

(3) Each garrison and base program manager is responsible for keeping up-to-date records on the issue and renewal of all membership cards as well as the expiration date of each card.

g. Services Provided. The membership in the U.S. Forces HFSS Program provides the following services:

(1) Guidance or advisory services for HFSS activities in Germany and nearby European countries.

(2) Eligibility for—

(a) Participation in U.S. Forces HFSS training and certification and participation in HFSS activities or events that are organized by any level of the U.S. Forces HFSS Program.

(b) Acquiring and renewing a German hunting license (*Jagdschein*).

(c) Obtaining a German weapons possession card (*Waffenbesitzkarte*) and a European firearms pass (*Europäischer Feuerwaffenpass*).

(3) Storing privately owned firearms at HFSS program offices in containers or facilities that are in compliance with German law. The minimum storage fee for one firearm is \$20 each month or \$200 each year. HFSS program offices may provide discounts of 50 percent (\$10 monthly or \$100 annually) for additional firearms stored for the same customer.

(4) Renting recreational firearms for hunting and sport shooting, based on the customer's hunting license or on the customer being eligible for sport shooting based on certification and age eligibility ([para 12b](#)). HFSS program offices may rent—

(a) Sport-shooting firearms only for on-site use in installation-operated recreational shooting-range activities.

(b) Long-gun firearms (rifles or shotguns) for no longer than 1 month to members of the U.S. Forces HFSS Program who have a valid German hunting license.

h. Reciprocity.

(1) The Kaiserslautern Rod & Gun Club, operated by the 86th Force Support Squadron, USAFE/AFAFRICA, will accept valid AE Form 215-145 membership cards from USAG HFSS program offices listed in [table 1](#) for customers to grant member access and privileges at the Kaiserslautern Rod & Gun Club.

(2) The HFSS program offices at the USAGs in [table 1](#) will accept valid membership cards from the Kaiserslautern Rod & Gun Club for customers seeking access to HFSS programs and services as described in this publication.

8. HUNTING IN GERMANY

U.S. Forces personnel may hunt in Germany with a German hunting license (*Jagdschein*) and permission (or invitation) to hunt. Hunting without the required documents is considered poaching, and violators may be fined. Hunters are responsible for being aware of the laws where they hunt.

a. [Appendix D](#) prescribes the application process for a German hunting license.

b. Individuals who book hunts will pay the full trophy fee to the German forestry official booking the hunt. The U.S. Forces do not provide a subsidy for capital-game trophy fees. Trophies remain the property of German forest authorities until the hunter has paid trophy and guide fees.

c. Licensed hunters may request hunts for one or more types of capital game each hunting season. Hunters who are interested in capital-game hunts should send a request by e-mail or in writing to their servicing HFSS program office before the end of February each year.

d. German forest authorities—

(1) May require U.S. Forces hunters to display trophies acquired during the previous hunting season at annual trophy shows for conservation and census purposes. Each hunter is responsible for bearing the cost for returning trophies for display.

(2) Will determine the classification of the harvested game and the conservation fee.

e. U.S. Forces participation in invitational hunts from—

(1) German Federal authorities will be coordinated by the U.S. Forces HFSS Program EA Office.

(2) German state and local authorities will be coordinated by the HFSS program office that is in closest proximity to the invitational hunt.

f. The U.S. Forces HFSS Program EA Office, with assistance from U.S. Forces liaison offices ([AE Reg 550-140, para 6c](#)), will announce all events offered by German Federal and State authorities to all members of the U.S. Forces HFSS Program.

g. If the number of interested hunters exceeds the number of available hunting opportunities, the coordinating office will use current technological capabilities to conduct a lottery for the available spaces and announce the results to all hunters who expressed an interest. The coordinating office will use the lottery results to create a waiting list that the office may use to fill additional spaces or replace cancellations.

9. HUNTING COURSES AND EXAMINATIONS

a. The authority to conduct U.S. Forces hunting courses, examinations, and certification is based on German State law and agreements between the U.S. Forces and the German States of Baden-Württemberg, Bayern, Hessen, and Rheinland-Pfalz.

b. Hunting instructors who were certified at the Bavarian State Hunting Association Hunting School in Wunsiedel or at the Baden-Württemberg State Hunting Association Hunting School in Dornsberg may request approval to teach hunting courses ([fig C-1](#)). [Figure C-2](#) provides a sample program of instruction for a hunting course. Hunting courses will cover the following:

- (1) Ecology.
- (2) Game biology.
- (3) Game conservation.
- (4) German Weapons Law and gun safety.
- (5) Hygiene relating to the preparation of game.
- (6) Wilderness first aid.
- (7) History of hunting in Germany.
- (8) Hunters marksmanship.
- (9) Hunting agreements.
- (10) Local hunting law.
- (11) Types of hunts.

c. After receiving approval of the course schedule (fig C-2) from the U.S. Forces HFSS Program EA office, HFSS program offices may offer hunting courses and examinations twice a year. Course participants must attend all scheduled presentations or attend a make-up presentation on another date.

d. Course participants must be members of the U.S. Forces HFSS Program (para 6) and must be at least 18 years old on the day they test for certification.

e. The hosting HFSS program office will charge a minimum fee of \$200 for course registration. Higher fees may be charged based on costs relating to the number of paid staff members and volunteers serving as instructors in a hunting course. Fees are due on the day of registration. Additional costs to hunting-course students may include fees for accessing recreational shooting ranges and purchasing ammunition for use during marksmanship training.

f. The U.S. Forces HFSS Program EA Office will conduct hunting examinations and assist as needed with arranging for a test observer as required by German Government policy. The test observer must be authorized by either the German State Hunting Association (*Landesjagdverband*) or the German lower hunting authority (*Untere Jagdbehörde*) in closest proximity to the HFSS program office hosting the examination. For each overall hunting examination, garrisons and air bases are obligated to pay €150 to the responsible German test observer. Hosting HFSS program offices should include proportionate shares of this amount in their course-registration fee.

g. Hunting examinations include testing on marksmanship and safe weapons handling, written tests, and practical testing that requires both oral responses to questions and hands-on identification of samples. The sequence of the three tests may vary among the German States.

(1) Examination authorities will strictly monitor weapons safety during the marksmanship testing. Examination authorities may fail and dismiss a student from the remainder of the examination if the student handles weapons unsafely.

(2) The oral and practical tests will be conducted by a testing panel that consists of a representative from the HFSS Program EA Office, a certified U.S. Forces hunting instructor, and the official German test observer.

(3) According to German law, testing officials may allow students—

(a) To take two complete marksmanship tests if needed to pass the examination.

(b) Who fail the oral, practical, or written test to retest on the failed portion with the next available HFSS hunting test. The student must work with the chief instructor to coordinate with the U.S. Forces HFSS Program EA Office for repeating the test.

(4) If a student fails a retest for marksmanship or the oral, practical, or written part of the hunting test and wants to pursue a hunting license through the U.S. Forces HFSS Program, the student must start the process again by enrolling in the next available course. Hosting HFSS program offices may allow re-enrollment at a reduced rate or at no additional charge to the student.

h. The chief hunting instructor will maintain a daily sign-in roster for all instructional sessions for the hunting course and will provide the sign-in roster and scores from marksmanship qualification to the examiner from the U.S. Forces HFSS Program EA Office on the day of the examination.

i. The U.S. Forces HFSS Program EA Office will issue AE Form 215-145E to participants who successfully complete the hunting course.

10. FISHING IN GERMANY

a. U.S. Forces personnel may fish in Germany if they have a German fishing license and a fishing permit. Fishing without the required documents is considered poaching, and violators may be fined.

b. Fishing licenses are issued at the *Ordnungsamt* (public administration office) in the local townhall (*Rathaus*). The following must be submitted for a fishing license:

(1) Two copies of AE Form 215-145B signed by the applicant's commander or supervisor.

(2) A copy of AE Form 215-145C issued by a U.S. Forces-certified fishing instructor.

(3) A passport-size color photograph (2-by-2 inches or 51-by-51 millimeters).

c. Applicants applying for a juvenile fishing license in Baden-Württemberg, Bayern, and Rheinland-Pfalz must be at least 10 years old. Applicants in Hessen must be at least 12 years old.

d. Members of the U.S. Forces will fish only in waters where water-rights holders have issued fishing permits and in areas specified on the fishing permit.

11. FISHING COURSES AND EXAMINATIONS

a. The authority to conduct U.S. Forces fishing courses, examinations, and certification is based on German State law and agreements between the U.S. Forces and the German States of Baden-Württemberg, Bayern, Hessen, and Rheinland-Pfalz.

b. Fishing instructors who are certified by U.S. Forces and German fishing authorities may request approval by the U.S. Forces HFSS Program EA Office to teach fishing courses. [Figure C-3](#) provides a sample format for requesting approval to teach fishing courses.

c. Fishing courses must include at least 30 hours of instruction on general ichthyology (fish zoology), specialized ichthyology, hydrology, fishing equipment, and fishing laws. [Figure C-4](#) provides a sample program of instruction for fishing courses.

d. Participants must attend all presentations to take the fishing examination. Fishing instructors must have written approval from the U.S. Forces HFSS Program EA Office at least 2 months before the proposed course start date.

e. Course participants must be members of the U.S. Forces HFSS Program. Students may become members of the U.S. Forces HFSS Program at the HFSS program office where they will take the course. The membership card entitles the holder to obtain and renew the German fishing license through the U.S. Forces HFSS Program and to privileges at all HFSS program offices in Europe.

f. Hosting HFSS program offices will charge \$60 for fishing-course participants or \$100 for a Family. Fees are due on the day of the registration.

g. Instructors will maintain a daily sign-in roster for each course session and provide the sign-in roster to the examiner from the U.S. Forces HFSS Program EA Office on the day of the examination.

h. HFSS program offices will provide AE Form 215-145C to fishing instructors to issue to participants who successfully complete the fishing course.

12. SPORT SHOOTING IN GERMANY

a. HFSS program offices will conduct sport shooting in Germany in accordance with German Weapons Law, [AE Regulation 190-6](#), and the U.S. Forces Sport Shooting Handbook (available at <http://europe.armymwr.com/europe/kaiserslautern/programs/hunting-fishing-sport-sho/>).

b. U.S. Forces ID-card holders who are 18 years old and older may rent firearms from HFSS program offices for same-day use in U.S. Forces sport-shooting training and competition events. All rental firearms must remain under observation and control by HFSS personnel during the rental period and until returned to the physical control of program personnel.

c. Age limitations for U.S. Forces sport-shooting programs and access to U.S. Forces recreational shooting ranges are based on German law as follows:

(1) The threshold for being “underage” is 18 years of age.

(2) Everyone who is underage must be accompanied by a parent or someone who is 18 years or older and has written permission from the underage individual’s parents.

(3) Underage individuals who are at least 14 years old may shoot with rifles that are no more than .22 caliber (5.6mm) as long as the ammunition does not generate over 200 joules of muzzle force. Additionally, individuals who are at least 14 years old may shoot a single-shot 12-gauge or smaller shotgun.

(4) Youths who are 12 to 13 years of age may shoot with air-pressure or CO2 firearms on U.S. Forces recreational ranges.

d. HFSS program offices may arrange for sport-shooting knowledge training and certification by coordinating with the U.S. Forces HFSS Program EA Office (mil 544-9888). The standard fee for sport-shooting knowledge training and certification is \$60 per participant.

(1) The basic curriculum for knowledge training and certification includes the following:

(a) The history of firearms and ammunition.

(b) The terminology of modern firearms.

(c) Safe handling of firearms and ammunition.

(d) An overview of the German Weapons Law.

(e) U.S. Forces sport-shooting disciplines.

(f) Practical recreational use of firearms on U.S. Forces ranges.

(g) Firearms registration procedures for U.S. Forces personnel.

(2) The instructor team for knowledge training and certification will include at least two certified U.S. Forces hunting instructors and one representative from the U.S. Forces HFSS Program EA Office.

e. Each garrison or base that hosts recreational sport shooting on military or recreational ranges will publish a standing operating procedure (SOP) for recreational sport shooting and ensure that all range officials have read, understand, and comply with all responsibilities and procedures in the SOP.

f. The U.S. Forces HFSS Program EA Office will issue a certificate (AE Form 190-6K) to successful participants of the sport-shooting knowledge training. This certificate is necessary for individuals to purchase, register, and possess a firearm according to [AE Regulation 190-6](#).

g. Individuals with a valid German hunting license who wish to participate in sport-shooting activities and purchase, register, and possess sport-shooting firearms are not required to complete the sport-shooting knowledge training. Those individuals may use a copy of their German hunting license instead of a sport-shooting examination certificate to purchase, register, and possess a firearm.

13. AWARDS

a. Volunteer Instructors and Non-Instructor Volunteers. The U.S. Forces HFSS Program EA Office may provide award certificates and pins to recognize contributions of volunteer instructors and non-instructor volunteers. Examples of volunteer services include, but are not limited to, serving as range control officers and range safety officers for recreational sport shooting; participating in physical work projects to maintain or improve garrison or base HFSS capabilities; serving as an elected official in garrison or base HFSS advisory councils; and supporting HFSS opportunities for U.S. Forces personnel. Garrison FMWR and base FSS activities as well as service organizations may nominate individuals for the following awards:

(1) Bronze. The approval authority is the applicable garrison FMWR director or base ODR FSS chief. This award is appropriate for volunteers with 1 or more years of service at a specific garrison or base in the volunteer service described above.

(2) Silver. The approval authority is the applicable garrison commander or the FSS commander. This award is appropriate for volunteers with 3 or more years of service at a specific garrison or base in the volunteer service described above.

(3) Gold. The approval level is the Assistant Chief of Staff, G9, IMCOM-Europe. This award is appropriate for volunteers with 5 or more years of service at a specific garrison or base in the volunteer service described above or 3 or more years of service in events and activities that benefit U.S. Forces personnel across more than one garrison or base.

b. U.S. Forces HFSS Program Instructors. The U.S. Forces HFSS Program EA Office may award the following achievement pins to HFSS instructors who are graduates of U.S. Forces instructor-certification courses:

(1) Bronze. The bronze instructor's pin is presented to instructors who successfully complete a U.S. Forces HFSS instructor-certification course.

(2) Silver. Instructors who have served as chief instructors or assistant instructors for at least three lessons in a course, for a total of five overall hunting and fishing courses, are eligible for receiving the silver instructor's pin.

(3) Gold. Instructors who have served as chief instructors or assistant instructors for at least three lessons in a course, for a total of ten overall hunting and fishing courses, are eligible for receiving the gold instructor's pin.

NOTE: Subject to the availability of award materials, the U.S. Forces HFSS Program EA Office will issue the silver or gold instructor's pin or certificate to instructors. Instructors will submit a summary of their instructional accomplishments to the U.S. Forces HFSS Program EA Office. The instructor's summary will include the dates and locations of instructed courses, the name of the chief instructor for each course, and the subject matter instructed in each course.

APPENDIX A REFERENCES

SECTION I PUBLICATIONS

German Federal Hunting Law, section 17, paragraphs (3) and (4)

German Federal Weapons Law

AR 215-1, Military Morale, Welfare, and Recreation Programs and Nonappropriated Fund Instrumentalities

Air Force Instruction 34-223, Private Organizations (PO) Program

Air Force Policy Directive 34-1, Air Force Services

[AE Regulation 190-6](#), Registration and Control of Privately Owned Firearms and Other Weapons in Germany

[AE Regulation 190-16](#), Installation Access Control

[AE Regulation 210-22](#), Private Organizations and Fundraising Policy

[AE Regulation 550-140](#), Conduct of Government Liaison Activities in German States

U.S. Forces Guide to Freshwater Fishing in Germany
(<http://europe.armymwr.com/europe/kaiserslautern/programs/hunting-fishing-sport-sho/>)

U.S. Forces Guide to Hunting in Germany
(<http://europe.armymwr.com/europe/kaiserslautern/programs/hunting-fishing-sport-sho/>)

U.S. Forces Sport Shooting Handbook
(<http://europe.armymwr.com/europe/kaiserslautern/programs/hunting-fishing-sport-sho/>)

SECTION II FORMS

DA Form 2028, Recommended Changes to Publications and Blank Forms

[AE Form 190-6D, Part A](#), Application to Conduct FBI National Instant Criminal Background Check

[AE Form 190-6H\(a\)](#), Commander's Statement of Reliability (military and civilian personnel)/
Unbedenklichkeitsbescheinigung (Militärangehörige und Zivilisten)

[AE Form 190-6H\(b\)](#), Commander's Statement of Reliability (Family members)/
Unbedenklichkeitsbescheinigung (Familienangehörige)

[AE Form 190-6K](#), Certificate of Examination Regarding Technical/Legal Knowledge for Sport Shooters/*Prüfungszeugnis nach Lehrgang über Sachkunde für Sportschützen*

[AE Form 190-6L](#), U.S. Sport Shooting Program Certificate of Need/*Bedürfnisnachweis*

[AE Form 215-145A](#), Application for Issuance/Renewal of a German Foreigners Hunting License for Members of the U.S. Forces Stationed in Germany/*Antrag auf Erteilung/Verlängerung eines Ausländerjagdscheins für in Deutschland stationierte Mitglieder der US-Streitkräfte*

[AE Form 215-145B](#), Application for German Fishing License/*Antrag auf Deutschen Fischereischein*

[AE Form 215-145C](#), Certificate of Examination – Sportsfishing/*Prüfungszeugnis für Sportfischer*

[AE Form 215-145E](#), U.S. Forces Examination Certificate/*Prüfungszeugnis*

[AE Form 215-145F](#), Hunting, Fishing, & Shooting, U.S. Forces Member

[AE Form 215-145G](#), U.S. Forces Sport Shooting, *Schützenmeister* Certification

APPENDIX B

SUMMARY OF U.S. FORCES AGREEMENTS WITH THE GERMAN STATES OF BADEN-WÜRTTEMBERG, BAYERN, HESSEN, AND RHEINLAND-PFALZ

B-1. U.S. Forces officials met in 1997, 1998, and 2016 with officials representing the German States of Baden-Württemberg, Bayern, Hessen, and Rheinland-Pfalz. The purpose of these meetings was to review and update agreements to continue U.S. Forces hunting programs in Germany. [Figure B-1](#) is a translation of the most recently agreed procedure for issuing and extending non-German citizen hunting licenses to members of the U.S. Forces.

B-2. The U.S. Forces in Germany, represented by Army Family and morale, welfare, and recreation programs and Air Force Services programs, may conduct English-language training that qualifies U.S. Forces personnel to apply for German hunting licenses and fishing licenses. Specifics on—

- a. Hunting-course content are outlined in [figure C-2](#).
- b. Fishing-course content are outlined in [figure C-4](#).

B-3. Chief instructors for U.S. Forces hunting courses in Germany must be trained and certified by the *Landesjagdverband Bayern* (Bavarian State Hunting Association) at the association's facilities in Wunsiedel, Germany. Chief instructors for U.S. Forces fishing courses in Germany must be trained and certified by the *Landesfischereiverband Bayern* (Bavarian State Fishing Association) at its institute in Starnberg, Germany.

B-4. The U.S. Forces will ensure that hunting tests include a written test, an oral test, and a shooting test that meet German State requirements. The U.S. Forces will coordinate with respective State hunting associations to ensure that the associations provide an individual to serve as an observer and testing certifier for each U.S. Forces hunting test. The U.S. Forces will provide an equivalent of €150 to the test observer of the State hunting association for his or her services.

B-5. Participants in U.S. Forces hunting courses in Germany must be—

- a. U.S. citizens.
- b. At least 18 years old on the day that they participate in a U.S. Forces hunting test.
- c. Servicemembers or civilian employees, or Family members of such persons (qualified under the NATO Status of Forces agreements).

B-6. German hunting authorities will issue a German foreigners hunting license for a foreigner (*Ausländerjagdschein*) to individuals who successfully complete the U.S. Forces hunting course. Fees that German hunting authorities charge for foreigners hunting licenses for U.S. Forces personnel will be the same amount as the fee that German hunting authorities charge for regular German hunting licenses.

B-7. The U.S. Forces Hunting, Fishing, and Sport Shooting Program Executive Agent Office will review and certify all U.S. Forces applications for hunting licenses for accuracy.

Bayerisches Staatsministerium für Ernährung, Landwirtschaft und Forsten
(Bavarian Ministry for Food, Agriculture, and Forestry)

F8-7934-1/60 / 18.08.2016

Procedure for Issuing and Extending Non-German Citizen Hunting Licenses to Members of the U.S. Forces

To ensure Baden-Württemberg, Bavaria, Hessen, and Rheinland-Pfalz can continue to use standardized principles for issuing hunting licenses to U.S. Forces members based on section 15, paragraph 6, of the *Bundesjagdgesetz (BJagdG)* (German Hunting Law), representatives from the highest hunting authorities of Baden-Württemberg, Bavaria, Hessen, and Rheinland-Pfalz reached an agreement on the below procedures for issuing and extending non-German citizen hunting licenses to U.S. Forces members and their family members. Procedural provisions were established after coordinating with the Chief of the U.S. Liaison Office in Bavaria and U.S. Forces representatives from the Hunting, Fishing, and Sport Shooting Office, IMCOM Europe Region, Sembach Kaserne, and after consulting with the advisor of the *Landesjagdverband Bayern – Bayerischer Jagdverband e. V. (Bayerischer Jagdverband)* (Bavarian Hunting Association). Provisions will be effective as of September 1, 2016.

1. Training and Examination.
 - 1.1. In general, applicants will be trained at the particular U.S. Forces bases.
 - 1.2. The following requirements need to be met for attending training and testing:
Applicants will be—
 - 18 by the time they take the exam.
 - U.S. citizens.
 - Members of the U.S. Forces or Family members of U.S. Forces servicemembers; Family members as defined in Article 1, paragraph 1c of the NATO Status of Forces Agreement (NATO SOFA) and Article 2, paragraph 2a, of the Supplementary Agreement to the NATO SOFA will be considered Family members.
 - 1.3. Training of applicants will be ensured only by U.S. Forces instructors.

The U.S. Forces will only use instructors who meet all of the following requirements:
They have—

- A hunting license.
- Completed a 5-day qualification course.

Figure B-1. Procedure for Issuing and Extending Non-German Citizen Hunting Licenses to Members of the U.S. Forces

- Successfully completed the course by passing the required exam.

Instructors are responsible for attending a 1-day advanced training after 4 years/in 4-year intervals and pass an examination administered by a U.S. Forces Hunting Commission comprised of no less than three members.

Instructors will be trained exclusively by the *Bayerischer Jagdverband*. The training will be held in the Wunsiedel State Hunting School.

- 1.4. The following material will be used for training:
- U.S. Forces – Guide to Hunting in Germany (2013 version)
 - Additional, supplemental training and testing material (to include specifically a lesson plan and schedule) that will be prepared and continuously updated by IMCOM Europe Region in cooperation with the *Bayerischer Jagdverband*.

The material will be based on a course comprising a minimum of 60 hours.

- 1.5. After completion of the training, applicants may attend a 1-day examination. The examination will be administered by a three-examiner U.S. commission and attended by a German observer. The examination consists of a gunnery test, a 1- to 2-hour written examination (multiple choice test) and a 15-minute oral test. The oral test will be administered in English.

In general, U.S. hunting examinations are conducted at U.S. Forces bases.

If required, one hunting examination will be conducted in spring and another one in fall each year.

The highest hunting authorities of the particular German states will regulate the procedure for appointing examination observers and forwarding their names to the U.S. Forces Hunting, Fishing, and Sport Shooting Executive Agent. The U.S. Forces Hunting, Fishing, and Sport Shooting Office will establish examination dates in consultation with the office responsible for designating examination observers.

IMCOM Europe Region will reimburse examination observers by paying a flat fee of €150 for each examination date they attend.

Applicants who successfully pass the examination will be issued an examination certificate, which will be signed by the members of the examination commission, the representative of the U.S. Forces Hunting, Fishing, and Sport Shooting Office, and the examination observer. The test can be repeated indefinitely. In borderline cases, a clearing office established at the IMCOM Europe Region, U.S. Forces Hunting, Fishing, and Sport Shooting Office, will decide on whether or not the applicant passed the examination after hearing the examination observer.

2. Other

Figure B-1. Procedure for Issuing and Extending Non-German Citizen Hunting Licenses to Members of the U.S. Forces—Continued

- 2.1. Hunting licenses that are issued to members of the U.S. Forces based on Army in Europe Regulation 215-145 and USAFE Instruction 34-104, appendix A, and have expired will be extended if there are no reasons for denying an extension based on section 17 of the *BJagdG*. This also applies to U.S. citizens who retired from the U.S. Forces military service. Hunting licenses are issued as non-German citizen hunting licenses with a 1- or 3-year validity or as daily hunting licenses.

Baden-Württemberg, Bayern, Hessen, and Rheinland-Pfalz will continue to charge U.S. citizens who are or were U.S. Army servicemembers and their Family members the same hunting-license and hunting fees they charge to German citizens.

- 2.2. Hunting licenses for U.S. citizens will be requested from the lower hunting authorities that are responsible for the areas where the applicants are stationed or reside. If the competent lower hunting authority is located outside Baden-Württemberg, Bayern, Hessen, or Rheinland-Pfalz, these four states will request that the other states assume this responsibility.
- 2.3. During the applicant's affiliation with the U.S. Forces, the responsible U.S. [Forces] agency will confirm that there are no facts that would result in the applicant being denied a hunting license because he or she proves not to have the reliability required in section 17 of the *BJagdG* (in connection with secs 5 and 6 of the *WaffG* (German Weapons Law)). The responsible U.S. [Forces] agency will confirm the applicant's reliability based on FBI background checks. This also applies to Family members of U.S. Forces servicemembers. The reliability of U.S. Forces retirees will be determined in the same manner it is determined for non-German citizens that are being issued annual hunting licenses, that is, reliability will be determined based on section 17 of the *BJagdG* (in connection with secs 5 and 6 of the *WaffG*).
3. U.S. hunting license holders may participate in cloven-hoofed game hunting on *Regiejagden*¹ of Baden-Württemberg, Bayern, Hessen, and Rheinland-Pfalz as guest hunters as required (without quota).

¹ Refers to unleased hunting land, on which State forestry staff exercises hunting rights to control game stocks.

Figure B-1. Procedure for Issuing and Extending Non-German Citizen Hunting Licenses to Members of the U.S. Forces—Continued

APPENDIX C REQUESTS TO CONDUCT HUNTING AND FISHING COURSES AND SAMPLE PROGRAMS OF INSTRUCTION

This appendix provides sample formats for U.S. Forces hunting, fishing, and sport shooting (HFSS) program offices and certified instructors who want to teach hunting and fishing courses.

a. [Figure C-1](#) is the format for requesting permission to conduct a hunting course from the U.S. Forces HFSS Program Executive Agent (EA) Office at least 2 months before the course starts.

b. [Figure C-2](#) is a sample program of instruction that must be enclosed with the request for permission to conduct a hunting course.

c. [Figure C-3](#) is the format for requesting permission to conduct a fishing course from the U.S. Forces HFSS Program EA Office at least 2 months before the course starts.

d. [Figure C-4](#) is a sample program of instruction that must be enclosed with the request for permission to conduct a fishing course.

(address of the chief instructor)

(date)

U.S Forces Hunting, Fishing, and Sport Shooting
Program, Executive Agent Office
Unit 29064
APO AE 09136-9064

Request to Conduct a Hunting Course

I request permission to conduct a hunting course from (start date) to (end date) at (name of installation and facility).

I am a certified hunting instructor and graduated from the course at the Baden-Württemberg State Hunting Association Hunting School at Dornsberg on (date and year).

Enclosed is a schedule of instruction, mandatory subjects, and minimum periods of instruction.

The following U.S. Forces-certified hunting instructors are scheduled to teach:

Name (enter name)	E-mail Address (enter e-mail address)	Telephone number (enter telephone number)	Year and location of certification (enter year and location of certification)
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In accordance with the Privacy Act of 1974 (5 U.S.C. 552a), as implemented by 32 C.F.R. Part 505, protected personal information will not be disclosed from this roster to anyone outside DOD. This roster will be kept in a secure place at all times. Obsolete copies will be destroyed as required by AR 25-55, paragraph 4-501.

I understand that the responsible U.S. Forces Hunting, Fishing, and Sport Shooting program office will obtain a German State Hunting Association test observer for the test at a cost of €150, which is payable in cash to the test observer when the test is completed.

I understand that the U.S. Forces Hunting, Fishing, and Sport Shooting Program Executive Agent Office will conduct the final hunting examination.

I am aware that I must keep a daily participation roster and give the roster to the examiner on the day of the examination. Students will be informed that all classes are mandatory and that they must attend all classes before taking the examination.

Sincerely,

(signature of the chief instructor)

Enclosure

Approved by _____ (date) _____ (U.S. Forces HFSS Program
EA Office stamp)

Figure C-1. Format to Request Permission to Conduct a Hunting Course

**U.S. FORCES HUNTING COURSE SCHEDULE—MANDATORY SUBJECTS AND
MINIMUM INSTRUCTION**

SUBJECT	DATE COMPLETED	MINIMUM DURATION	NAMES OF INSTRUCTORS
1. Registration/introduction/welcome	_____	60 minutes	_____
2. Game biology			
Cloven hoof game			
- Roe deer	_____	120 minutes	_____
- Red deer	_____	90 minutes	_____
- Chamois	_____	60 minutes	_____
- Mouflon/fallow deer/sika deer	_____	60 minutes	_____
- Wild boar	_____	120 minutes	_____
Other haired game			
- Fox/badger	_____	60 minutes	_____
- Marten	_____	60 minutes	_____
- Hare/rabbit	_____	90 minutes	_____
Feathered game			
- Duck	_____	60 minutes	_____
- Goose/swan/crane	_____	30 minutes	_____
- Cormorant	_____	30 minutes	_____
- Pigeon	_____	30 minutes	_____
- Pheasant	_____	30 minutes	_____
- Partridge/snipe	_____	30 minutes	_____
- Predatory birds	_____	30 minutes	_____
- Crow	_____	30 minutes	_____
3. Game diseases	_____	120 minutes	_____
- Botfly, coccidiosis, fox tapeworm, myxomatosis, pig plague, rabies, trichinosis, warble fly			
4. Preparation of game			
- Hygienic requirements	_____	60 minutes	_____
- Gutting	_____	60 minutes	_____
- Preparation of trophies	_____	60 minutes	_____
5. German Hunting Law	_____	120 minutes	_____
6. German Weapons Law	_____	120 minutes	_____
7. Animal/nature protection	_____	60 minutes	_____

Figure C-2. Sample Program of Instruction for a Hunting Course

**U.S. FORCES HUNTING COURSE SCHEDULE—MANDATORY SUBJECTS AND
MINIMUM INSTRUCTION (continued)**

SUBJECT	DATE COMPLETED	MINIMUM DURATION	NAMES OF INSTRUCTORS
8. Game conservation	_____	60 minutes	_____
9. Visit to hunting area	_____	240 minutes	_____
10. Firearms for hunting			
- Types	_____	60 minutes	_____
- Handling and safety	_____	90 minutes	_____
11. Shooting at range			
- Shotgun	_____	240 minutes	_____
- Rifle	_____	240 minutes	_____
- Pistol	_____	120 minutes	_____
12. Simulator target shooting Laser, Schiess Kino, etc.	_____	120 minutes	_____
13. History of German hunting, traditions	_____	60 minutes	_____
14. Types of hunts			
- Still hunts, stalking, social hunts	_____	120 minutes	_____
15. Hunting equipment	_____	60 minutes	_____
16. Forestry and hunting in Germany, hunting organizations	_____	60 minutes	_____
17. Booking hunts	_____	60 minutes	_____
18. Game damage			
- Forest and field damage	_____	60 minutes	_____
- Prevention	_____	60 minutes	_____
- Game harvest plan	_____	60 minutes	_____
- Feeding	_____	60 minutes	_____
19. Wilderness first aid	_____	60 minutes	_____
20. Test preparation, review	_____	60 minutes	_____
21. Test			
	German Proctor		_____
Total hours: 58 (minimum)	Head Instructor		_____

Figure C-2. Sample Program of Instruction for a Hunting Course—Continued

(address of the chief instructor)

(date)

U.S Forces Hunting, Fishing, and Sport Shooting
Program, Executive Agent Office
Unit 29064
APO AE 09136-9064

Request to Conduct a Fishing Course

I request permission to conduct a fishing course from (start date) to (end date) at (name of installation and facility).

I am a certified fishing instructor and graduated from the course at the Bavarian State Fishing Institute in Starnberg on (date and year).

Enclosed is a schedule of instruction, mandatory subjects, and minimum periods of instruction.

The following U.S. Forces-certified fishing instructors are scheduled to teach:

Name (enter name)	E-mail Address (enter e-mail address)	Telephone number (enter telephone number)	Year and location of certification (enter year and location of certification)
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In accordance with the Privacy Act of 1974 (5 U.S.C. 552a), as implemented by 32 C.F.R. Part 505, protected personal information will not be disclosed from this roster to anyone outside DOD. This roster will be kept in a secure place at all times. Obsolete copies will be destroyed as required by AR 25-55, paragraph 4-501.

I understand that the U.S. Forces Hunting, Fishing, and Sport Shooting Program Executive Agent Office will conduct the final fishing examination.

I am aware that I must keep a daily participation roster and give the roster to the examiner on the day of the examination. Students will be informed that all classes are mandatory and that they must attend all classes before taking the examination.

Sincerely,

(signature of the chief instructor)

Enclosure

Approved by _____ (date) _____ (U.S. Forces HFSS Program
EA Office stamp)

Figure C-3. Format to Request Permission to Conduct a Fishing Course

U.S. FORCES FISHING COURSE SCHEDULE—SUBJECTS AND DURATION OF INSTRUCTION

SUBJECTS	DATE COMPLETED	MINIMUM DURATION	NAMES OF INSTRUCTORS
1. Welcome and introduction	_____	10 minutes	_____
2. Fishing agreement	_____	45 minutes	_____
3. Fishing coordinator	_____	10 minutes	_____
4. General ichthyology - Anatomy of fish - Historical development - Physiology of fish - Zoology	_____	180 minutes	_____
5. Specialized ichthyology - Cause of danger for fish, mussels, and crayfish - Distinctions - Habitat	_____	180 minutes	_____
6. Hydrology and conservation - General - Biological indicators - Fish diseases - Fish stocking and conservation - Mode of acting by fish dye - Type of waters - Water animals - Water plants - Water quality	_____	360 minutes	_____
7. Fishing equipment, techniques, and treatment of fish - Practical training - Theoretical training - Treatment of caught fish - Wilderness first aid	_____ _____ _____ _____	180 minutes 135 minutes 90 minutes 30 minutes	_____ _____ _____ _____
8. Laws - Animal Protection Act - Fishing law - Nature Protection Act	_____	180 minutes	_____
9. Fishing organizations and publications	_____	15 minutes	_____
10. Fishing licenses and permits	_____	120 minutes	_____
11. Wilderness first aid	_____	45 minutes	_____

Figure C-4. Sample Program of Instruction for a Fishing Course

APPENDIX D APPLICATION FOR A GERMAN HUNTING LICENSE

D-1. PURPOSE

This appendix prescribes policy and procedures for the approval authorities in [paragraph D-2](#) to sign the statement of reliability in AE Form 215-145A for individuals applying for a German foreigners hunting license.

D-2. APPROVAL AUTHORITIES

German Federal Hunting Law, section 17, paragraphs (3) and (4) ([fig D-1](#)), requires that delegated authorities certify the reliability of the German hunting-license applicant. The following are authorized to sign the reliability statement in AE Form 215-145A:

a. In the Army in Europe, commanders of United States Army garrisons or the first lieutenant colonel (O5) (or civilian-equivalent supervisor) in the applicant's (or applicant's sponsor's) chain of command.

b. In USAFE/AFAFRICA, squadron commanders at the O5 level or the first O5 (or civilian-equivalent supervisor) or higher in the applicant's (or applicant's sponsor's) chain of command.

D-3. RESPONSIBILITIES OF APPROVAL AUTHORITIES

Approval authorities—

a. Will not delegate their approval authority. Applicants may not sign their own reliability statement. Officers in positions of supervision over the officers in [paragraph D-2](#) may sign the reliability statement for these persons.

b. Must familiarize themselves with the German Federal Hunting Law, section 17, paragraphs (3) and (4) ([fig D-1](#)), before signing AE Form 215-145A.

c. Will review and sign the reliability statement in AE Form 215-145A for a German foreigners hunting license only when the applicant meets all requirements in [\(2\)\(a\) through \(k\)](#) below.

(1) When validating that the applicant meets the requirements, approval authorities—

(a) Will review the applicant's approved background check (AE Form 190-6D, part A).

(b) May rely on endorsements from trusted officials.

(c) May rely on their own judgment of the applicant's ability.

(2) When reviewing applications, approving authorities must verify that the applicant—

(a) Is at least 18 years old. This age limit is based on requirements of State ministry officials representing Baden-Württemberg, Bayern, Hessen, or Rheinland-Pfalz.

(b) Has successfully completed a U.S. Forces hunting course and has at least one of the following:

1. A valid German hunting license.
 2. An expired German hunting license.
 3. A valid examination certificate (*Prüfungszeugnis*) (AE Form 215-145E) from a U.S. Forces hunting course.
- (c) Is reliable and physically fit ([para D-4](#)).
- (d) Has not had a previously issued hunting license withdrawn.
- (e) Has sufficient hunting-liability insurance.
- (f) Uses weapons and ammunition carefully and properly.
- (g) Handles and stores weapons and ammunition in storage cabinets that meet the provisions of the German Weapons Law and [AE Regulation 190-6](#).
- (h) Prohibits others who do not have the legal authority to use weapons and ammunition from using the applicant's weapons and ammunition.
- (i) Has no record of—
1. Convictions for the offenses listed in [figure D-1](#).
 2. Criminal offenses resulting from the influence of alcohol.
 3. Serious or frequent violations of law.
 4. Criminal offenses involving a violation of a regulation or law listed in [figure D-1](#).
- (j) Is of sound mental health and has no record of being declared by a court of competent jurisdiction to lack legal capacity.
- (k) Has no record of violations relating to alcohol or drug use.

NOTE: If the applicant has been convicted under conditions described in [figure D-1](#) or has ever been convicted of an offense and sentenced to confinement by a court of competent jurisdiction, the approval authority will not approve the person's application until 5 years after the period of confinement is completed.

D-4. MEDICAL CERTIFICATION

If there is reason to doubt the applicant's reliability or physical fitness, the approval authority should ask the applicant to present a medical-fitness certificate before issuing the reliability certification. This medical-fitness certificate must be prepared by a medical examiner or medical specialist and must state that the applicant is mentally or physically fit (or both).

D-5. DENIAL OR WITHDRAWAL OF A HUNTING LICENSE

German authorities will void and withdraw a hunting license if they discover facts that justify denial of the license. The investigation of the facts will include a review of the approving authorities' investigation into the facts certified on AE Form 215-145A when a licensed hunter is found to have abused alcohol or committed a violation of the law (fig D-1). Only persons with appropriate authority and understanding of the seriousness of granting approval will be given this responsibility because of the need for thorough preapproval checks and the long-term consequences of approving an application.

D-6. LICENSE-ISSUING PROCEDURES

German States require the U.S. Forces Hunting, Fishing, and Sport Shooting Program (HFSS) Executive Agent (EA) Office to review new and renewal applications for a German foreigners hunting license (AE Form 215-145A). Only applications that have been validated by the U.S. Forces HFSS Program EA Office will be processed for a German foreigners hunting license.

a. After the approval authority (para D-2) has signed the reliability certification on AE Form 215-145A, the applicant will send the application package as an attachment to a PKI-encrypted e-mail message to the U.S. Forces HFSS Program EA Office (basic reg, para 4b) for review and validation.

(1) Application packages for first-time applicants must include the following:

(a) A completed AE Form 215-145A.

(b) An approved AE Form 190-6D, part A (initiated during the registration for a hunting course). The Weapons Registration Office, Registry of Motor Vehicles, Office of the Provost Marshal, HQ USAREUR (mil 542-2050, civ 0611-143-542-2050), is the proponent for FBI background checks.

(c) A valid AE Form 215-145E.

(d) A copy of a picture identification document (for example, ID card, passport).

(e) Two color passport-size photographs.

(f) Proof of liability insurance (a minimum of €50,000 for property damage and €500,000 for personal liability).

(g) A copy of a valid HFSS program membership card with a membership expiration date that meets or exceeds the expiration date of the requested hunting license.

(2) Application packages for renewal applicants must include the following:

(a) A completed AE Form 215-145A.

(b) A scanned copy of their expiring or expired German foreigners hunting license.

(c) Proof of liability insurance (a minimum of €50,000 for property damage and €500,000 for personal liability).

(d) A copy of a valid HFSS program membership card with a membership expiration date that meets or exceeds the expiration date of the requested hunting license.

(e) An approved AE Form 190-6D, part A (must not be older than 1 year).

b. After reviewing the application package and the validated AE Form 215-145A, the U.S. Forces HFSS Program EA Office will make copies of the application documents and send the application package to the applicant as an attachment to a PKI-encrypted e-mail message.

c. After receipt of the validated documents from the U.S. Forces HFSS Program EA Office, the applicant will take the documents to the German lower hunting-authority office (*Landratsamt, Kreisverwaltung, Untere Jagdbehörde*) that serves the installation where the applicant is residing. The lower hunting-authority office will contact the applicant when the new or renewed license is approved.

**GERMAN FEDERAL HUNTING LAW (BUNDESJAGDGESETZ)
(ENGLISH TRANSLATION)**

**Section 17
Denial of Hunting Licenses**

(1) A hunting license will be denied to persons—

1. Who are not at least 16 years old. (*The minimum age for U.S. Forces personnel is 18 years (basic pub. para 12c).*)
2. For whom facts justify the assumption that they do not have the necessary dependability or physical fitness.
3. Whose hunting licenses have been withdrawn during the withdrawal or ban period (section 18; section 41, paragraph 2).
4. Who fail to prove that they have obtained sufficient hunting liability insurance coverage (€1,000,000 for personal injury and €50,000 for damage to property). Insurance may be obtained only from insurance companies that have an established place of business in the European Economic Community or a branch office within the area of application of the *Versicherungsaufsichtsgesetz* (Insurance Supervisory Law). Federal States may authorize the conclusion of group insurance without compulsory membership.

Persons who do not have the dependability or personal fitness within the meaning of sections 5 and 6 of the *Waffengesetz (WaffG)* (Weapons Law) will be issued a hunting license only according to section 15, paragraph 7.

(2) A hunting license may be denied to persons who—

1. Are not at least 18 years old.
2. Are not German within the meaning of Article 116 of the *Grundgesetz* (Basic Law for the Federal Republic of Germany).
3. Were not permanent or habitual residents for at least 3 consecutive years within the area of application of this law.
4. Have seriously or repeatedly violated the principles of section 1, paragraph 3.

(3) Persons do not have the necessary reliability if there is reason to believe that they will—

1. Use weapons or ammunition improperly or carelessly.
2. Not handle weapons or ammunition carefully and properly and will not store such items appropriately.
3. Make weapons and ammunition available to persons who are not authorized to exercise control over such items.

Figure D-1. Section 17 of the German Federal Hunting Law

(4) Persons usually do not have the necessary dependability if they have been finally convicted of —

1.

a) A felony.

b) A premeditated offense justifying one of the assumptions within the meaning of paragraph (3), numbers 1 through 3.

c) A negligent offense in connection with handling of weapons, ammunition, or explosives.

d) An offense in violation of hunting, animal protection, or nature preservation regulations; the *WaffG*; the *Gesetz über die Kontrolle von Kriegswaffen* (the Law on the Control of Weapons of War); or the *Sprengstoffgesetz* (Explosives Act).

As well as sentenced to imprisonment, imprisonment in a juvenile prison, paying a fine of at least 60 *Tagessätze** (daily rates), or if they were convicted at least twice to pay a small fine and less than 5 years have passed since the last conviction became final. This period includes time that has elapsed since the enforceability of the revocation or withdrawal of a hunting license or a prohibition to possess weapons pursuant to section 41 of the *WaffG* imposed because of the offense that is the basis for the conviction; the time during which the person was committed to an institution based on an order by the authorities or the court will not be considered for that period.

2. Have repeatedly or grossly violated one of the regulations stated in number 1, letter d above.

3. Are legally incapable or have limited legal capacity.

4. Are addicted to drugs or alcohol, mentally ill, or feeble-minded.

*Literally *daily rates*, meaning that the person had to pay a set fine (determined by a court) per day for 60 days.

(5) If proceedings pursuant to paragraph (4), number 1, are not yet completed, the competent authority may postpone the decision on the application for issuance of a hunting license until the proceedings are ended by final decision. The time during which the proceedings are suspended will be included for the period pursuant to paragraph (4), number 1, first half of the sentence.

(6) If facts are known that give reason to be concerned about the reliability of a person pursuant to paragraph (4), number 4, or the physical fitness pursuant to paragraph (1), number 2, the competent authority may ask the person concerned to submit a certificate regarding his mental and physical fitness issued by a medical officer or a medical specialist.

Figure D-1. Section 17 of the German Federal Hunting Law—Continued

GLOSSARY

52d FSS	52d Force Support Battalion
86th FSS	86th Force Support Battalion
AE	Army in Europe
AEPUBS	Army in Europe Library & Publishing System
APO	Army post office
DA	Department of the Army
EA	executive agent
FBI	Federal Bureau of Investigation
fig	figure
FMWR	Family and morale, welfare, and recreation
FSS	force support squadron
GLAC	general ledger account code
HFSS	hunting, fishing, and sport shooting
HQ USAREUR	Headquarters, United States Army Europe
ILS	individual logistic support
IMCOM-Europe	United States Army Installation Management Command Europe
NAF	nonappropriated fund
NATO	North Atlantic Treaty Organization
ODR	outdoor recreation
para	paragraph
PKI	public key infrastructure
SA	supplementary agreement
SOP	standing operating procedure
U.S.	United States
USAFE/AFAFRICA	United States Air Forces in Europe/United States Air Forces Africa
USAG	United States Army garrison
USAREUR	United States Army Europe
<i>WaffG</i>	<i>Waffengesetz</i> (German Weapons Law)